

2018 Current Fiscal Year Report: National Technical Information Service Advisory Board

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1. Department or Agency		2. Fiscal Year	
Department of Commerce		2018	
3. Committee or Subcommittee		3b. GSA Committee No.	
National Technical Information Service Advisory Board		364	
4. Is this New During Fiscal Year?	5. Current Charter	6. Expected Renewal Date	7. Expected Term Date
No	06/05/2017	06/05/2019	
8a. Was Terminated During FiscalYear?	8b. Specific Termination Authority	8c. Actual Term Date	
No			
9. Agency Recommendation for Next FiscalYear	10a. Legislation Req to Terminate?	10b. Legislation Pending?	
Continue	No	Not Applicable	
11. Establishment Authority Statutory (Congress Created)			
12. Specific Establishment Authority	13. Effective Date	14. Committee Type	14c. Presidential?
15 U.S.C. 3704(b)(c)(1)	10/24/1988	Continuing	No
15. Description of Committee Scientific Technical Program Advisory Board			
16a. Total Number of Reports	No Reports for this FiscalYear		
17a. Open Meetings and Dates	17b. Closed Meetings and Dates	17c. Partially Closed Meetings and Dates	17d. Total Meetings and Dates
No Meetings			

	Current FY	Next FY
18a(1). Personnel Pmts to Non-Federal Members	\$0.00	\$0.00
18a(2). Personnel Pmts to Federal Members	\$0.00	\$0.00
18a(3). Personnel Pmts to Federal Staff	\$0.00	\$0.00
18a(4). Personnel Pmts to Non-Member Consultants	\$0.00	\$0.00
18b(1). Travel and Per Diem to Non-Federal Members	\$0.00	\$10,000.00
18b(2). Travel and Per Diem to Federal Members	\$0.00	\$0.00
18b(3). Travel and Per Diem to Federal Staff	\$0.00	\$0.00
18b(4). Travel and Per Diem to Non-member Consultants	\$0.00	\$0.00
18c. Other(rents,user charges, graphics, printing, mail, etc.)	\$0.00	\$100.00
18d. Total	\$0.00	\$10,100.00

20a. How does the Committee accomplish its purpose?

The primary purpose of the Board is to bring members' expertise to bear on the major financial, strategic, marketing and operational issues affecting NTIS' ability to meet the needs of its customers. To accomplish this purpose, the Board meets several times each year with senior NTIS staff to review and discuss current developments and plans for future endeavors. The Board provides advice on a broad range of NTIS issues, including pricing, new products and services, and strategic objectives.

20b. How does the Committee balance its membership?

By law, members of the Board are to be experienced in using or providing technical information. Each Board member is directly involved in one or both of these activities at a senior level in his/her organization.

20c. How frequent and relevant are the Committee Meetings?

The Board has met two times in past years, a frequency appropriate to the Board's purpose. Fewer meetings would make it difficult for members to stay on top of issues on which their advice is desired. Greater frequency, while valuable to NTIS, would be an imposition on both the members and their organizations.

20d. Why can't the advice or information this committee provides be obtained elsewhere?

Through the Board, NTIS has the opportunity to gain consistent advice and guidance from independent, customer centered individuals who are familiar with NTIS and who have expertise in both technical information and business operations. This seems to be precisely the role for which an advisory board is ideally suited.

20e. Why is it necessary to close and/or partially closed committee meetings?

Meetings are open to the public.

21. Remarks

NTIS does not have any current board members and is awaiting new board members to be appointed.

Designated Federal Officer

Gregory Capella DFO

Narrative Description

The Board brings its collective experience in the information industry and academia to bear in advising NTIS on its Strategic Plan and initiatives

What are the most significant program outcomes associated with this committee?

Checked if Applies

Improvements to health or safety	<input type="checkbox"/>
Trust in government	<input type="checkbox"/>
Major policy changes	<input type="checkbox"/>
Advance in scientific research	<input checked="" type="checkbox"/>
Effective grant making	<input type="checkbox"/>
Improved service delivery	<input checked="" type="checkbox"/>
Increased customer satisfaction	<input checked="" type="checkbox"/>
Implementation of laws or regulatory requirements	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>

Outcome Comments

NA

What are the cost savings associated with this committee?

Checked if Applies

None	<input type="checkbox"/>
Unable to Determine	<input type="checkbox"/>
Under \$100,000	<input type="checkbox"/>
\$100,000 - \$500,000	<input type="checkbox"/>
\$500,001 - \$1,000,000	<input type="checkbox"/>
\$1,000,001 - \$5,000,000	<input type="checkbox"/>
\$5,000,001 - \$10,000,000	<input type="checkbox"/>
Over \$10,000,000	<input type="checkbox"/>
Cost Savings Other	<input type="checkbox"/>

Cost Savings Comments

The collective knowledge of the Board results in advice and analysis that would cost substantially more than 100K if performed by a paid consultant(s).

What is the approximate Number of recommendations produced by this committee for the life of the committee?

0

Number of Recommendations Comments

The Board generally provides its recommendations and comments informally at Board meetings. These will be reflected in the minutes. FY recommendations are included in the Board's annual report.

What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?

0%

% of Recommendations Fully Implemented Comments

Not Applicable

What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?

0%

% of Recommendations Partially Implemented Comments

Not Applicable

Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?

Yes ☒ No ☐ Not Applicable ☐

Agency Feedback Comments

Feedback is generally provided at Board meetings and communications with the members. NTIS did not have a Board meeting this year as the board has not had the new members appointed yet.

What other actions has the agency taken as a result of the committee's advice or recommendation?

Checked if Applies

Reorganized Priorities	<input checked="" type="checkbox"/>
Reallocated resources	<input checked="" type="checkbox"/>
Issued new regulation	<input type="checkbox"/>
Proposed legislation	<input type="checkbox"/>
Approved grants or other payments	<input type="checkbox"/>
Other	<input type="checkbox"/>

Action Comments

In response to Board guidance, NTIS developed the National Technical Reports Library and Federal Science Repository Service as new subscription products. Currently NTIS is implementing the Public Access National Technical Reports Library as recommended by the Board.

Is the Committee engaged in the review of applications for grants?

No

Grant Review Comments

NA

How is access provided to the information for the Committee's documentation?

Checked if Applies

Contact DFO	<input checked="" type="checkbox"/>
Online Agency Web Site	<input checked="" type="checkbox"/>
Online Committee Web Site	<input type="checkbox"/>
Online GSA FACA Web Site	<input checked="" type="checkbox"/>
Publications	<input type="checkbox"/>
Other	<input type="checkbox"/>

Access Comments

N/A